

Minutes of the Waynesville Housing Authority Board of Commissioners  
Virtual Meeting/ Regular Meeting  
November 15, 2023

The Waynesville Housing Authority Board of Commissioners met on Wednesday, November 15, 2023, at 9:00 a.m. at the Waynesville Administrative Office, 48 Chestnut Park Drive, Waynesville, NC.

A quorum was legally convened. Commissioner Donald McGowan, called the meeting to order at 8:58 a.m. with the following members participating:

Board Vice Chairman H.P. Dykes, Commissioner Donald McGowan, Commissioner Sandra Arnold, and Commissioner Ryan Newell

The following staff members and professionals were present:

Interim Executive Director Belinda Kahl

The following Board Commissioners are absent:

Board Chairman Brian Cagle, Commissioner Michael Loomis, and Commissioner Mandy Haithcox

The regular October 18, 2023, meeting minutes were forwarded to the board members before review. A motion was made by Commissioner Donald McGowan, seconded by Commissioner Sandra Arnold, to approve the minutes. The motion passed unanimously.

The Financial reports will not be sent until the audit is completed for year-end September 30, 2023. The audit is expected to be presented to the board in December.

Interim Executive Director Belinda Kahl gave development updates. Updates included are the proposal to replace all cameras on the property, the possibility of making the housing authority county-wide and not just within the Waynesville City limits, updates on the grant for the Tower roof, projects being completed at the Tower and public housing sites. Waynesville Housing Authority is now zoned as commercial. A motion was made by Commissioner Don McGowan, seconded by Commissioner Sandra Arnold, to send an official letter to the Town Manager of Waynesville to fund the cameras and lighting protection on the Tower roof.

The meeting time and dates for the board of commissioner meetings were discussed since it is difficult to have all commissioners attend due to changes at their work. A motion was made by Commissioner Ryan Newell, seconded by Commissioner Sandra Arnold, to change the board of commissioner meetings to the fourth (4<sup>th</sup>) Wednesday of the month beginning December 2023. The motion passed unanimously.

A motion was made by Commissioner Ryan Newell, seconded by Commissioner Sandra Arnold to go into executive session at 9:53 a.m. The board discussed the expired contract of the current interim executive director Belinda Kahl and voted to make her the Executive Director of Waynesville Housing Authority. The executive session concluded at 10:25 a.m.

With no further business, a motion was made by Commissioner Donald McGowan, seconded by Commissioner Ryan Newell, to adjourn the meeting. The meeting was adjourned at 10:30 a.m.

  
Brian Cagle, Chairman

  
Belinda Kahl, Secretary